

BROOKTREE TOWNHOUSES ASSOCIATION ("Association")

RESIDENT INFORMATION FORM

WE ARE IN THE PROCESS OF UPDATING OUR RECORDS. PLEASE TAKE THE TIME TO COMPLETE THIS FORM AND RETURN IT TO Brooktreepresident@gmail.com and Brooktreecaretaker@gmail.com.

UNIT NO.: _____

Check One:

- Owner Occupied
- Management Company/Short Term Rental
- Long Term Tenant Occupied

Occupant Name(s)/Management Company Name: _____

Telephone Numbers: : _____
: _____
: _____

Email Address: : _____
: _____
: _____

Resident Automobile Information: (This information should be updated when you purchase a new vehicle/change tenants): Note, there is only 1 parking space per Unit allowed in the lot at any one time.

Vehicle #1: Make/Model/Year: _____ Color: _____
License Plate No: _____ Plate State: _____

Vehicle #2: Make/Model/Year: _____ Color: _____
License Plate No: _____ Plate State: _____

Pets:

Type of Pet: _____ Breed: _____ Color: _____
Weight: _____ Name: _____ Registered? Yes/No

Type of Pet: _____ Breed: _____ Color: _____
Weight: _____ Name: _____ Registered (Yes or No)? _____

The undersigned Unit Owner, hereby authorizes and requests the Association to communicate with the above occupants and/or Management Company regarding complex specific information such as parking and construction updates. Owner acknowledges that such request is a courtesy only and does not relieve the Owner from communicating Association information to its occupants and/management company.

Owner Name: _____ **Telephone:** _____

Owner Signature: _____

To Be Completed by Caretaker: 2021 Parking Pass Number Assigned: _____