

Brooktree Townhouses Homeowners Association
Board Meeting Minutes
February 5th, 2020
Teleconference
12:00 p.m.

Board Members Present:

Tara Closky Carlos Molina
Karen Perez Joe Greco
Lisa Byther

Management Present:

Abel Vega

Call to Order at 12:07PM

Review/Approval of Last Board Meeting Minutes

Joe moved to approve the last meeting minutes. Carlos second. All were in favor.

Roof Construction Update

Joe spoke to the roof construction. Final exception walk through will be this week. This includes all apex work, siding, windows, roof tie ins, and balcony supports. All electrical has been done. Door light installs are today. B-bldg. has been framed and insulated. Wrapping is next. Adam with BluSky did speak to their missed deadline for A & B-buildings, stating balcony & walkway supports caused the delay. B-building completion date is Feb. 15th. Apex is scheduled to make repairs on Feb. 14th & 15th. Lisa asked about the interior window completion. Joe stated the Board has asked BluSky to move forward with their proposed estimate. This will allow them to start as soon as permitted.

Old/New Business

HOA Taxes

Joe spoke to the HOA taxes stating 2018 will be filed soon as they had asked for an extension due to the HOA's tax year.

Caretaker Resume & Interviews

Karen received 6 resumes for the caretaker position and shared them with the Board. Branden has turned in his resignation. Karen asked the Board to review the 6 resumes and narrow them down to 3 possible candidates. Karen stated she will find an alternative option for snow shoveling while the Board interviews for a new caretaker.

Next meeting will be held on April 1st at 12:00pm via Teleconference.

Meeting adjourned at 1:04pm.